

# T-Sheets

Tracking your time is important

## Key Features

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- Automated calculation of Basic Salary
- Create unlimited Donors / Projects
- Ad-hoc and Customized Reports
- Integrates with Payroll System

# T-Sheets - Timesheet Management System

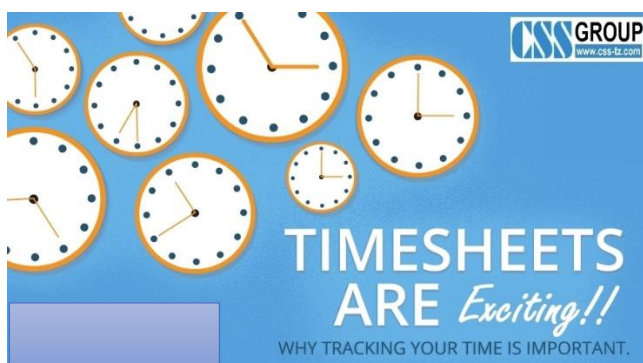
T-Sheets is designed to help small and medium sized businesses like yours. It is easy to use, adapt, configure, learn and manage for companies who want to manage their employees efficiently.

Critically, it's affordable, offering you the best possible value.

T-sheets is available on-premise or in the cloud

The timesheet management system can widely help Non-Governmental Organizations (NGO's) to record and maintain daily tasks of their employees and lastly calculate their salaries according to the tasks completed by them.

This helps the organizations to manage their employees efficiently and maintain their budgets on certain projects.



## Key Benefits

- Set Company working days and hours along with public holiday definitions
- Each user able to login to system with their logins to make their own entries of daily work
- Administrators can also create transaction for work for any particular users
- Bulk entries for certain period can be made by administrators for users in remote location without internet access
- System calculates salary for each user as per the total number of hours worked per month per project / Donor
- Unlimited Projects / Donors can be inserted in the system along with its rate of work
- Administrators approve all entries made by users in order to calculate salaries
- Help employee record their petty expenses during their daily work, these can later be approved by the administrator and stated as paid.